Vermont Recreation and Parks Association

Unsung Hero of the Year Award Criteria

This award recognizes lay persons or professionals who have demonstrated consistent or outstanding service in their community and whose commitment has been in furthering the field of parks, recreation, and/or cultural and community services through excellence, service, and execution of their talents and skills. Need not be a member of VRPA.

The information to be included with the Award Nomination Form is listed below. The nominator may wish to provide this written information on a separate piece of paper or as an attached resume from the nominee. In order for the Awards Committee to consider the nominee for the chosen award, the nominator should review the Awards Criteria for additional information to be included.

Selection Criteria

- Contributed a needed service to the community or field of parks, recreation, and/or cultural service.
- Involvement was active.
- Initiated a new program(s) or activities and used innovative methods to solve problems.
- Amount of time devoted to the activity or service was significant.
- Activity or service produced positive changes and provided examples for other groups.
- Please include photographs, newspaper articles, letter of support or any other material that you feel are relevant in considering your nomination.
- Nominee must be affiliated with a VRPA member in good standing.
- We appreciate receiving your nomination via email; if sending hard copy, submit 5 copies.

Submission procedures:
Complete the attached two nomination forms. Please submit nominee forms to:

Todd Goodwin at tgoodwin@sburl.com preferably, or
South Burlington Recreation and Parks
575 Dorset Street
South Burlington, VT 05403

Notification:
The member submitting this nomination will be notified that their nominee has been selected to receive this award approximately two weeks before the VRPA Annual Meeting. They shall be responsible for making arrangements for the nominee to be present at the Annual Meeting to receive this award. Every effort should be made to keep this selection confidential so that it can be announced at the meeting. The member nominating the recipient may also be responsible for assisting the awards committee in gathering any additional information which may be needed for the presentation of the award.

Deadline for final submissions: April 2, 2013
Nomination: Unsung Hero of the Year Award

I would like to nominate __________________________ for the Unsung Hero of the Year Award. I have carefully reviewed the criteria for this award and verify that this nominee is eligible. You may nominate a hero from your community.

Nominee

Volunteer Name: _________________________________
Department Director: _____________________________
Address: _______________________________________
Telephone (Day): ________________________________
Fax Number: ____________________________________
Email: _________________________________________

Nominator

Name: __________________________________________
Address: _______________________________________
Telephone: _____________________________________
Fax Number: ____________________________________
Email: _________________________________________

Return Forms To:

Todd Goodwin
South Burlington Recreation and Parks
575 Dorset Street
South Burlington, VT 05403
Telephone: (802) 802-846-4121  Fax: (802) 846-4101
Email: tgoodwin@sburl.com

Deadline for final submissions: April 2, 2013
Award Nominee Information - Unsung Hero Award

Please fill out this form with information regarding your nominee's work related to this award. This form provides the awards committee with the basic information it needs to equitably judge all nominations. Use additional sheets to provide the committee a comprehensive and unique insight of the nominee.

Name of Nominee__________________________________________________________

Department/Agency________________________________________________________

Community________________________________ State________ Zip____________

How did this person contribute a needed service to the community or field of parks, recreation, and/or cultural service?

Describe the amount of time/service given by the nominee.

Describe the work/service done by the nominee.

How did the activity/service produce positive changes and/or serve as an example to other groups?

Please include photographs, newspaper articles or any other material that you feel are relevant in considering your nomination.

PLEASE FOLLOW THIS FORMAT IN DEVELOPING YOUR NOMINATION. YOU ARE NOT LIMITED TO THIS PAGE.